

# Finance Committee Minutes

Coatesville Area Senior High School Auditorium

**October 10, 2017 - 6:00 PM**

(1<sup>st</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Stuart Deets  
**BOARD MEMBERS:** James Hills and Tom Siedenbuehl  
**ADMINISTRATION:** Dr. Cathy Taschner and Ronald Kabonick  
**CALL TO ORDER:** 6:31 p.m.

## APPROVAL of MINUTES

Approval of the September 12, 2017 Finance Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

## AGENDA ITEMS

### A. Financial Statements

**RECOMMENDED MOTION:** That the Board of School Directors approves the enclosed financial statements and the bills payable list, as presented. (*Enclosures*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

### B. First Tech Challenge Grant – 9/10 Center

**RECOMMENDED MOTION:** That the Board of School Directors accepts a donation in the amount of \$550 (\$275 for the STEM / Robotics Team entry fee and an additional \$275 for materials). (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

### C. Annual Dictionary Project Donation - Rotary Club of Coatesville

**RECOMMENDED MOTION:** That the Board of School Directors accepts the Dictionary Project donation of dictionaries for all 3<sup>rd</sup> grade students at CASD from the Rotary Club of Coatesville. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

### D. C.C.R.E.S. Agreement for Services

**RECOMMENDED MOTION:** That the Board of School Directors approves the Agreement for Services between CASD and CCRES, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

### E. Traffic Signal Maintenance Contract - Signal Service Inc.

**RECOMMENDED MOTION:** That the Board of School Directors approves the proposal from Signal Service Inc. to maintain and repair traffic signals for Caln, Rainbow, East Fallowfield and King's Highway Elementary Schools, and South Brandywine Middle School, as per the attached agreement. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

### F. Fisher Scientific - Microscope Donation – Friendship Elementary School

**RECOMMENDED MOTION:** That the Board of School Directors accepts the donation of 75 middle school compound rotation microscopes valued @ \$195 from Fisher Scientific, as presented.

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

**G. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

**H. Human Resources Addendum**

**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

**INFORMATIONAL ITEM(S)**

- RBC Capital Presentation – Mike Lillys
- Enrollment Reports for the month ending September 30, 2017 (*Enclosure*)

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

- 1) Jordan Crans – Building plans and public communication.
- 2) Karen Cholminsky - Costs to refurbish buildings vs rebuilding.

**ADJOURNMENT** This meeting adjourned at 7:30 p.m.

*Respectfully submitted, Karen Jackson*

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*

**Operations Committee Minutes**  
*Coatesville Area Senior High School Auditorium*  
**October 10, 2017 - 6:00 PM**  
*(2<sup>nd</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Brenda Geist  
**BOARD MEMBERS:** Laurie Knecht and Dean Snyder  
**ADMINISTRATION:** Dr. Cathy Taschner and Ronald Kabonick  
**CALL TO ORDER:** 7:30 p.m.

**APPROVAL of MINUTES**

Approval of the September 12, 2017 Operations Committee meeting minutes. (*Enclosure*)

Motion: Laurie Knecht                      Second: Dean Snyder                      Vote: 3-0

**AGENDA ITEMS**

**A.     Request to Waive Fees – Back to School Event – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$1,770.00 for the Back to School Event at Scott Middle School on Friday, August 3, 2018. (*Confidential Enclosure*)

Motion: Laurie Knecht                      Second: Dean Snyder                      Vote: 3-0

**B.     Request to Waive Fees – Bert Bell Football Memorial Conference Championships – CASH**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$520 for use of the football stadium on Saturday, November 18, 2017, as presented. (*Confidential Enclosure*)

Motion: Laurie Knecht                      Second: Dean Snyder                      Vote: 3-0

**C.     Request to Waive Fees – YMCA Believe & Achieve Program – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees up to \$161,552.00, to be prorated based on a January 2018 start date, for the Y.M.C.A. of Greater Brandywine Believe & Achieve After School Program at Scott Middle School through June 8, 2018, as per the attached enclosure. (*Confidential Enclosure*)

*Friendly Amendment:*

Motion: Laurie Knecht                      Second: Dean Snyder                      Vote: 3-0

**D.     Request to Waive Fees – Good News Club – Caln Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$3,056.25 from the Child Evangelism Fellowship of Chester County for the Good News Club. The Club dates are from October 18, 2017 through April 4, 2018, as presented. (*Confidential Enclosure*)

Motion: Laurie Knecht                      Second: Dean Snyder                      Vote: 3-0

**E. Request to Waive Fees – Good News Club – East Fallowfield Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$4,280 from the Child Evangelism Fellowship of Chester County for the Good News Club. The Club dates are from October 19, 2017 through April 5, 2018, as presented. (*Confidential Enclosure*)

Motion: Laurie Knecht

Second: Dean Snyder

Vote: 3-0

**F. Field Turf Retainer Contract – Fears | Nachawati Law Firm, PLLC**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Attorney's Retainer Contract with Fears | Nachawati Law Firm, PLLC. There will be no up-front case expenses. (*Enclosure*)

Motion: Laurie Knecht

Second: Dean Snyder

Vote: 3-0

**INFORMATIONAL ITEM(S)**

- YMCA Believe & Achieve Program – Lakeisha Harris
- Master Facility Plan – David Schrader, The Schrader Group (*Deferred*)
- Before and After School Care Pilot – Jason Palaia

**OLD BUSINESS**

**NEW BUSINESS**

- James Hills would like the District to expand on YMCA After-School Programs. He believes it will prove to be cost-effective to CASD.
- Deborah Thompson is concerned about After School program fees.

**PUBLIC COMMENT**

- Vince Rose - Opposed to any fee waivers for YMCA After-School Program(s); Charter schools duration of classroom time is longer than the public schools.

**ADJOURNMENT** This meeting adjourned at 8:24 p.m.

*Respectfully submitted, Karen Jackson*

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*

# Education Committee Minutes

*Coatesville Area Senior High School Auditorium*

## October 10, 2017 - 6:00 PM

*(3<sup>rd</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Deborah Thompson  
**BOARD MEMBERS:** James Hills and Ann Wuertz  
**ADMINISTRATION:** Dr. Cathy Taschner and Ronald Kabonick  
**CALL TO ORDER:** 8:25 p.m.

**APPROVAL of MINUTES**

Approval of the September 12, 2017 Education Committee meeting minutes. (*Enclosure*)

Motion: Ann Wuertz    Second: James Hills    Vote: 3-0

**AGENDA ITEMS**

**A.     Out-of-State Trip and Sunday Game - She Got Game – Girls’ Varsity Basketball Team**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the participation in an out-of-state basketball tournament, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz    Second: James Hills    Vote: 3-0

**B.     Martin Luther School-Independent Contractor Contracts–10007153, 10006578 and 10006538**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the contracts with the Martin Luther School for students 10007153, 10006578 and 10006538, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz    Second: James Hills    Vote: 3-0

**C.     Bayada - Independent Contractor Contracts – 10006868, 10011119 and 10013969**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the contracts with Bayada Home Health Care Inc. for students 10006868, 10011119 and 10013969, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz    Second: James Hills    Vote: 3-0

**D.     Request for an Out-of-State Field Trip – Caln Elementary School**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the request for an out-of-state field trip for Caln Elementary School students, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz    Second: James Hills    Vote: 3-0

**E.     Sunday Wrestling Meet - Varsity Team**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the request to attend a regular season holiday tournament, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz    Second: James Hills    Vote: 3-0



**INFORMATIONAL ITEM(S)**

- Watson Personalized Learning
- Partnership Presentation – Mr. Fredericks
- Science Fair – Jason Palaia
- Data Presentation – Rita Perez
- Equity Leader Update – Rita Perez
- Charter School Update – Jason Palaia
- Student Scholarship Presentation – Jared Elters and Diamond Marrow (*Presentation deferred.*)

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT**      This meeting adjourned at 10:00 p.m.

*Respectfully submitted, Karen Jackson*

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**Policy Committee Minutes**  
*Coatesville Area Senior High School Auditorium*  
**October 10, 2017 - 6:00 PM**  
*(4<sup>th</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Ann Wuertz  
**BOARD MEMBERS:** Bashera Grove and Tom Siedenbuehl  
**ADMINISTRATION:** Dr. Cathy Taschner and Ronald Kabonick  
**CALL TO ORDER:** 10:00 p.m.

**APPROVAL of MINUTES**

Approval of the September 12, 2017 Policy Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

**AGENDA ITEMS**

**Consent Agenda**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Consent Agenda items:

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

**A. Policy 901 – Public Relations Objectives – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 901.

**B. Policy 902 – Publications Program – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 902.

**C. Policy 903 – Public Participation in Board Meetings – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 903.

**D. Policy 903.1 – Circulation of Material at Board Meetings – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 903.1.

**E. Policy 904 – Public Attendance at School Events – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 904.

**F. Policy 905 – Citizen Advisory Committees – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 905.



- G. Policy 906 – Public Complaints – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 906.
- H. Policy 907 – School Visitors – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 907.
- I. Policy 908 – Relations with Parents/Guardians – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 908.
- J. Policy 909 – Municipal Government Relations – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 909.
- K. Policy 910 – Community Engagement – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 910.
- L. Policy 911 – News Media Relations – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 911.
- M. Policy 912 – Relations with Educational Institutions – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 912.
- N. Policy 913 – Non-School Organizations/Groups/Individuals – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 913.
- O. Policy 914 – Relations with Intermediate Unit – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 914.
- P. Policy 915 – Booster Clubs – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 915.
- Q. Policy 916 – Volunteers – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 916.

- R. Policy 920 – Parental/Family Involvement – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adoption of Policy 920.

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** This meeting adjourned at 10:02 p.m.

*Respectfully submitted, Karen Jackson*

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